

Committee	Leadership Selection Committee
<b>Committee Charge</b>	Identify, evaluate and select qualified candidates for the election of Board positions. Provide ongoing leadership development.
<b>Committee Goals/Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Update the Nominations of Board Members policy and supporting materials prior to the start of the nominations process.</li> <li>2. Recommend a slate of candidates for Board approval.</li> <li>3. Following approval of the slate; evaluate the nominations process and make recommendations for improvements.</li> <li>4. Host “Becoming a Volunteer” presentation at the Annual Conference.</li> <li>5. Review candidates and selection for the NAMSS Medical Services Hall of Fame.</li> <li>6. Review candidates and selection for the NAMSS Fellows Program.</li> </ol>
<b>Committee Composition</b>	<p>The Leadership Selection Committee is comprised of the Immediate Past President serving as Chair, the Immediate Past Chair, at least one current Board member, two state leaders and two active NAMSS leaders (Committee Chairs, Board members and/or Public Member of the Board).</p> <p>The Executive Director serves as an ex-officio member with voice but no vote.</p> <p>Additional members may be assigned to the committee as determined by the Chair based on committee workload (number of candidates). Chair shall recommend additional members to the NAMSS President for approval.</p>
<b>Membership Term</b>	All committee members with the exception of the Chair serve a one (1) year term and are eligible for reappointment for up to two additional terms (up to three years of service). The Immediate Past President serves a one year term as Chair, and a subsequent year as Immediate Past Chair after which they are not eligible for reappointment. Terms run January 1 <sup>st</sup> – December 31 <sup>st</sup> .
<b>Expected Commitment</b>	<p>Several conference calls shall be held with committee members prior to the start of the Call for Board Members and throughout the vetting process. Additional conference calls may be scheduled following approval of the slate to evaluate the recent nominations process. Committee members will be assigned candidates to evaluate including scheduling separate phone interviews with those candidates and their references. On occasion, face-to-face interviews may be conducted via electronic means.</p> <p>3-20 hours monthly with the largest commitment during the summer months.</p>
<b>Selection/ Appointment</b>	Committee members are appointed by the President-Elect with input from the current and incoming Committee Chairs. Prior to being appointed, the current Chair must ensure that incoming members do not wish to run for a Board position the two years immediately following their last term on the committee.
<b>Committee Requirements</b>	<p><b>Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Must be a current NAMSS Board member, state leader or active NAMSS leader as outlined under Committee Composition.</li> <li>2. Must be able to carry out the work of the committee including candidate and reference interviews, committee conference calls, etc.</li> </ol>

	<ol style="list-style-type: none"> <li>3. Well versed in the current NAMSS Strategic Plan</li> <li>4. Adheres to the NAMSS Principles of Leadership</li> <li>5. NAMSS member in good standing.</li> <li>6. Must hold a current NAMSS certification (either CPCS or CPMSM)</li> <li>7. Must sign and adhere to the NAMSS volunteer leader agreement</li> </ol>
<b>Roles and Authorities</b>	<p><b><u>Makes Decisions</u></b></p> <ol style="list-style-type: none"> <li>1. On reference and candidate interview questions, scripts and written evaluations</li> <li>2. On candidate application and interview tools</li> <li>3. Changes to the candidate ranking grid</li> </ol> <p><b><u>Makes Recommendations (to the Board)</u></b></p> <ol style="list-style-type: none"> <li>1. Nomination of Board Members policy changes</li> <li>2. Slate of Officers and Directors</li> <li>3. Leadership development programs/outreach</li> </ol>
<b>Staff Liaison(s)</b>	<p>Lynn Boyd, Executive Director  <a href="mailto:LBoyd@namss.org">LBoyd@namss.org</a> (202) 367-1210</p> <p>Kirsten Shaffer, Operations Senior Manager  <a href="mailto:kshaffer@namss.org">kshaffer@namss.org</a> (202) 367-2392</p> <p>Jessica Baumgartner, Operations Senior Coordinator  <a href="mailto:jbaumgartner@namss.org">jbaumgartner@namss.org</a> (202) 367-2410</p>