

**AHLA**



## **Membership Guide**

American Health Lawyers Association  
• Reading • Learning • Engaging  
• Giving • Networking



**Your Essential**

**Health Law Resource**

## American Health Lawyers Association (AHLA)...Your Essential Health Law Resource

Join a community of nearly 13,000 like-minded health lawyers, compliance and privacy officers, finance officers, health care consultants, regulatory professionals, physicians, nurses, CEOs, public health officials, and others interested in health care legal and regulatory issues. AHLA also welcomes and includes students, academicians, paralegals, government attorneys, and solo practitioners.

AHLA's vision—to lead health law to excellence—is one we are firmly committed to, and that means offering benefits based on what members tell us is most valuable to them. Take a moment to review this guide and keep it handy for quick reference. It contains an overview about your many membership benefits.

AHLA's office is open weekdays, from 9 AM to 5 PM Eastern. To reach the Member Satisfaction Center, call (202) 833-1100, prompt #2 or send an email to [msc@healthlawyers.org](mailto:msc@healthlawyers.org).

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### Get Involved

We encourage you to make the most of your AHLA membership by becoming an active participant. When new members join AHLA, they receive a free Practice Group. If you haven't already done so, enroll in the Practice Group of your choice (you have 16 to choose from). Share your expertise and gain visibility by



participating in AHLA's Discussion Lists. Be a part of the Association's Mentoring Program. Draw upon resources like the Membership Directory and the online Job Bank. Participate in webinars and programs. Take advantage of the many resources available to you through your membership.

Your involvement will not only make you a better professional, it will make AHLA a better organization.

## Reading

More than ever, we rely on quick and easy access to relevant information for successful practice management. AHLA understands this particular need and offers you many key information sources and services that will help you be effective counsel for your clients.

**AHLA Bookstore**—AHLA has a library of publications authored by health lawyers and health care professionals who are experts in their field. [www.healthlawyers.org/bookstore](http://www.healthlawyers.org/bookstore)

**AHLA Connections**—Sent monthly, AHLA's membership magazine includes feature articles and analyses, job openings, reports on the professional activities of members, and updates on other Association events. (Student and paralegal members, as well as members living outside the U.S. receive just the digital version of the magazine.) [www.healthlawyers.org/connections](http://www.healthlawyers.org/connections)

**Health Law Archive**—A vast database of health law knowledge, including more than 30,000 documents and audio files from AHLA. New content is regularly added to the Archive. New members receive a complimentary one-year subscription to the Archive.

**Health & Life Sciences Law Daily**—A customized email digest service, the *Daily* provides summaries of current health law news from the major media outlets in the country.

**AHLA State Health Law Newsstand**—Weekly electronic newsletter delivering tailored newsfeeds on state health law developments. This one-year pilot is a collaborative initiative between AHLA and Lexology.



**AHLA Weekly**—A comprehensive, electronic alert service that keeps you ahead of the curve with in-depth reporting on the latest developments affecting health law. Read articles and analyses of important case law, federal and state legislative and regulatory developments, and coverage of hot topics.

**Journal of Health & Life Sciences Law**—Published digitally three times a year for all members, the *Journal* contains in-depth, professionally reviewed articles that are practical and relevant. Each issue is printable, and includes interactive web links, tables of contents, and cross references. It can be accessed with your mobile device. You can search the current issue or older issues in the Extended Archive, for issues dating to 1997. IP Access is available for firms or other libraries that need to disseminate these materials to a wider audience. For information about this option, contact Ana Greene at [agreene@healthlawyers.org](mailto:agreene@healthlawyers.org).

**Member Update Emails**—Advising you of late-breaking webinars, upcoming programs, just-released publications, the latest alerts from the Association's Practice Groups, and other AHLA news and information.

**Website**—Everything listed in this Guide, and more, can be found on our website at [www.healthlawyers.org](http://www.healthlawyers.org). Members enrolled in Practice Groups can also access special sites for their particular Practice Group.

Use AHLA's website to:

- » Enroll in Practice Groups;
- » Register for educational programs and webinars;
- » Purchase publications and other resources from the online bookstore;
- » Learn more about the Association's Public Interest activities; and
- » Use the AHLA Job Bank.

## Discussion Lists

Join fellow colleagues and subscribe to one or more of the Association's Discussion Lists devoted to a variety of health law topics. Members subscribe online and have the option of either receiving individual emails whenever there is a posting on the list or receiving a daily or weekly digest version of the discussion. Members are also able to access archives of all the discussions. To subscribe to the Discussion Lists, go to [www.healthlawyers.org/lists](http://www.healthlawyers.org/lists).

## Learning

### *Choose Your Learning Style*

AHLA's educational programs are the gold standard in the legal community. As the premier provider of continuing education to the profession, AHLA leads health law to excellence through many venues, from its highly regarded in-person programs held across the country to its webinars that cover breaking regulatory issues and hot topics.

### *In-Person Continuing Education*

- » Antitrust in Health Care
- » Arbitration and Mediation Training
- » Fraud and Compliance Forum
- » Fundamentals of Health Law
- » Health Care Transactions
- » Health Information and Technology
- » Institute for Health Plan Counsel
- » Institute on Medicare and Medicaid Payment Issues
- » Legal Issues Affecting Academic Medical Centers and Other Teaching Institutions
- » Long Term Care and the Law
- » Physicians and Hospitals Law Institute
- » Tax Issues for Health Care Organizations



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### **In-House Counsel Program and Annual Meeting**

One of the best opportunities to network with colleagues and gain valuable skills is through attendance at AHLA's In-House Counsel Program and Annual Meeting every summer. Mark your calendars now for upcoming meetings:

- » June 2015 in Washington, DC
- » June 2016 in Denver, CO
- » June 2017 in San Francisco, CA
- » June 2018 in Chicago, IL
- » June 2019 in Boston, MA
- » June 2020 in San Diego, CA

### **Continuing Legal Education**

AHLA is an approved sponsor for continuing legal education and continuing professional education credits in most states. AHLA also applies for other types of professional education credits. Most programs include a workshop on legal ethics to help attendees fulfill their state requirements. Sessions are tailored as introductory, intermediate, or advanced to an attendee's level of expertise. Credits for certification are calculated based on a 60- or 50-minute hour. At the program, members complete and return a Continuing Education Credit Request form and are able to access their program certificates online. For information on how many credits a specific program offers, please check the individual program website.

### **ePrograms**

AHLA collaborates with the West LegalEdcenter to bring you the content from our in-person programs, online and on demand so you can earn CLEs, all from the comfort of your home or office and on your own time. Each session contains audio and written materials, including PowerPoints, papers, and attachments. You are able to purchase each session separately and, depending on your state rules, are able to earn a CLE credit or more on each session purchased. Each session comes with a complete description of the materials covered in the discussion. Special pricing is available for AHLA members. Once purchased, you have instantaneous access to the session, and continued access for 180 days from date of purchase.



You are able to bookmark the audio and papers and take electronic notes while listening to the session.

Once you've completed the session, you are presented with your electronic CLE certificate. To obtain more information about earning online CLEs, please explore these products in depth at <http://westlegaledcenter.com>.

### Webinars

AHLA offers webinars on a variety of relevant and timely topics throughout the year. Each webinar has a special website where the agenda, presenter biographies, CLE application, evaluation form, and materials are posted and available to registered participants. Often, webinars are sponsored by the Association's Practice Groups, and when this is the case, members enrolled in those PGs who register for the webinar receive a special discounted registration rate.

### Post-Webinar Materials

When members are unable to participate in a webinar, they may purchase a downloadable MP3/MP4 file, which includes the audio files and other related materials. Members are able to listen to the audio recording and follow along on the speaker's slides and may also download the related resources from the webinar.

### Engaging

A primary benefit of AHLA membership is the opportunity to grow as a professional through several key resources and opportunities.

### Practice Groups

AHLA offers multiple Practice Groups (PGs); each PG is composed of volunteer members who share a similar work setting or interest in specific areas of health law. Members receive complimentary enrollment in a PG of their choice when they join. There is a nominal fee to enroll in each additional PG. The enrollment period is matched to the member's membership cycle (e.g., if an individual has nine months of membership in AHLA remaining, any PG that he/she enrolls in will also lapse in nine months so that the member can renew his/her membership and



PGs at the same time in the following year and every year thereafter). Enroll online or call (202) 833-1100, prompt #2. Those enrolled receive electronic newsletters, substantial savings when registering for webinars and luncheon discussions, member briefings on important issues, email alerts, moderated Discussion Lists, and special Practice Group members-only areas on our website. Learn more at [www.healthlawyers.org/pgs](http://www.healthlawyers.org/pgs).

### AHLA Practice Groups

- » Antitrust
- » Business Law and Governance
- » Fraud and Abuse
- » Health Care Liability and Litigation
- » Health Information and Technology
- » Hospitals and Health Systems
- » In-House Counsel
- » Labor and Employment
- » Life Sciences
- » Medical Staff, Credentialing, and Peer Review
- » Payers, Plans, and Managed Care
- » Physician Organizations
- » Post-Acute and Long Term Services
- » Regulation, Accreditation, and Payment
- » Tax and Finance
- » Teaching Hospitals and Academic Medical Centers

Enroll online or call the Member Satisfaction Center at (202) 833-1100, prompt #2.

Students, government members, and academic members automatically receive access to all PGs when they join AHLA.

Give your favorite law student the gift of AHLA membership. (A special membership form is located on page 15.)

### Affinity Groups

Several Practice Groups also have special Affinity Groups to facilitate networking opportunities with other members who share similar professional interests. An Affinity Group provides targeted benefits and education to a sub-specialty of a particular Practice Group. To find out more, go to [www.healthlawyers.org/pgs](http://www.healthlawyers.org/pgs).

### Young Professionals Council

The AHLA Young Professionals Council (YPC) is a special committee to provide AHLA's young professional community with opportunities to network and develop leadership skills by attending in-person networking events, participating in AHLA's Mentoring Program, attending and speaking in distance learning events, and engaging in social media. In addition, the YPC strives to encourage active involvement in AHLA's other activities, events, and publishing opportunities. To find out more, go to [www.healthlawyers.org/yp](http://www.healthlawyers.org/yp).

### Women's Leadership Council

The Women's Leadership Council (WLC) provides AHLA women members with networking and professional development opportunities, to enhance their skills, increase access to colleagues and AHLA leaders, and strengthen their ties to and involvement in the Association. The WLC collaborates with various AHLA Committees and Councils and sponsors Brown Bag webinars, hosts networking events, and showcases women leaders in an ongoing interview series in the Association's magazine. Learn more about the WLC and Women's Network in the AHLA Communities section at <http://communities.healthlawyers.org/>.

### AHLA Mentoring Program

AHLA is committed to supporting health lawyers—whether individuals just graduating from law school, those moving to or from an in-house counsel position or government work setting, or more experienced lawyers transitioning to health law as a new specialty. Our Mentoring Program pairs interested members with seasoned health lawyers, and builds on the Association's commitment to create a collegial community and meet members' needs for networking and relationship building. Sign up to become a mentor advisor to provide guidance to others, or sign up as a mentee



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learner to develop your professional skills, leadership, and professional competencies. The Mentoring Program also provides opportunities for career planning and development and guidance on specific fields of interest within health care law. [www.healthlawyers.org/mentoring](http://www.healthlawyers.org/mentoring)

### Share Your Expertise

AHLA provides several ways for you to share your expertise with your colleagues and others. Submit a Call for Speakers for one of our many in-person programs, webinars, roundtable discussions, or brown bag discussions. Submit a proposal for a Practice Group newsletter or *AHLA Connections* article, a Public Information series resource, or a publication through our Call for Writers. Respond to AHLA's Call for Volunteers to become a volunteer leader with a Practice Group or Affinity Group. To volunteer, go to [www.healthlawyers.org/volunteer](http://www.healthlawyers.org/volunteer).

### School Alliances

Health law student organizations are an essential partner in AHLA's efforts to reach the future leaders of the health law profession. There are nearly 100 law schools that have signed an alliance agreement with AHLA. Many of the law schools have a formal student health law organization, while others have a group of students interested in learning more about health law. By forming a (free) alliance with AHLA, student organizations receive regular information from AHLA, are notified about upcoming educational and networking opportunities, and are able to access key health law resources. There is also a special area of the website that contains resources for health law professors and adjunct faculty. [www.healthlawyers.org/schoolalliances](http://www.healthlawyers.org/schoolalliances)

### Dispute Resolution Service

The Dispute Resolution Service provides rules of procedure for resolution of disputes and provides independent health care professionals to resolve them. AHLA's neutrals are ready to help resolve disputes in medical staff/governing board issues, physician credentialing matters, managed care issues, joint venture agreements, physician contracts, and more. For sample contractual language, to request a list of neutrals, or to become a neutral, go to [www.healthlawyers.org/drs](http://www.healthlawyers.org/drs).



## Giving

### Serving as a Public Resource

A key component of AHLA's mission is its desire to serve as a public resource on selected health care legal issues through non-partisan public policy forums and resources, policy-related sessions at in-person conferences, and publications that share the expertise of AHLA members with other health care attorneys, health professionals and executives, public health agencies, pro bono attorneys, and consumer groups. AHLA's free Public Interest resources are available in an easy-to-navigate Community Benefit Toolkit, which can help you and your tax-exempt client with your IRS reporting obligations.

### Support Public Interest Activities

Public Interest activities are financed by a combination of operating revenues and donations from individual members, their firms, and health care organizations and businesses. Members may make a tax-deductible contribution to help AHLA meet its annual fundraising goals for these critical activities in support of the Association's mission. [www.healthlawyers.org/publicinterest](http://www.healthlawyers.org/publicinterest).

### Public Interest Resources Include the Following Sample:

#### Emergency Preparedness

- » A Patient's Guide to Emergency Preparedness
- » Community Pan-Flu Preparedness: A Checklist of Key Legal Issues for Healthcare Providers
- » Lessons Learned from the Gulf Coast Hurricanes

#### Health Care Issues for Consumers

- » Loving Conversations: One Family's Story About the Importance of Advance Healthcare Planning
- » Guide to Legal Issues in Life-Limiting Conditions, 2nd Edition



- » Medical Research: A Consumer's Guide for Participation
- » Revisiting Your Hospital's Visitation Policy

### **Military Initiative**

- » Making Your Healthcare Wishes Known Through an Advance Directive: A Guide for Active Military and Their Beneficiaries.
- » Understanding Informed Consent: A Guide for Active Duty Military and Military Medical Beneficiaries
- » A Patient's Rights and Responsibilities: A Guide for Active Duty Military and Military Medical Beneficiaries



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## Important Contacts

### Member Satisfaction Center

(202) 833-1100, prompt #2

Monday-Friday, 9:00 AM to 5:00 PM Eastern

Email [msc@healthlawyers.org](mailto:msc@healthlawyers.org)

### General Mailing Address

American Health Lawyers Association

1620 Eye Street, NW, 6th Floor

Washington, DC 20006-4010

### Lockbox Address

Please send completed program registrations and membership applications and renewals to this address:

American Health Lawyers Association

PO Box 79340

Baltimore, MD 21279-0340

Phone: (202) 833-1100

Fax: (202) 833-1105



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### Important Email Contacts

- » [msc@healthlawyers.org](mailto:msc@healthlawyers.org)—Member Satisfaction Center
- » [webmaster@healthlawyers.org](mailto:webmaster@healthlawyers.org)—Website questions and issues
- » [editor@healthlawyers.org](mailto:editor@healthlawyers.org)—For questions about the content of our publications, topic suggestions, or to volunteer to write something for the Association
- » [advertising@healthlawyers.org](mailto:advertising@healthlawyers.org)—To advertise in our print publications, on AHLA’s website, or to sponsor or exhibit at our programs
- » [programs@healthlawyers.org](mailto:programs@healthlawyers.org)—Program information, speaker opportunities, or continuing legal education credits
- » [pgs@healthlawyers.org](mailto:pgs@healthlawyers.org)—Practice Groups staff
- » [publicinterest@healthlawyers.org](mailto:publicinterest@healthlawyers.org)—For information on Public Interest activities, resources, and other ways we share our expertise with policymakers and the public
- » [pressinquiry@healthlawyers.org](mailto:pressinquiry@healthlawyers.org)—Media inquiries
- » [drs@healthlawyers.org](mailto:drs@healthlawyers.org)—For information about our Dispute Resolution Service
- » [finance@healthlawyers.org](mailto:finance@healthlawyers.org)—Statement inquiries, credit card charges, vendors, and other types of financial services

### Support Public Interest Activities

American Health Lawyers Association is a 501(c)(3) organization. Your voluntary tax-deductible donation will help support AHLA’s Public Interest initiatives and projects, thereby enabling our tax-exempt Association to give back to our communities. [www.healthlawyers.org/donate](http://www.healthlawyers.org/donate)



## American Health Lawyers Association Student Membership Application

### Yes! I want to Give the Gift of AHLA Membership

Student – Annual Dues \$25

Name of Law/Graduate School \_\_\_\_\_

Expected Graduation \_\_\_\_\_

Mr. Ms. Mrs. (circle one)

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Name of Gift Giver/Recruiter \_\_\_\_\_

#### Payment Information:

Check made payable to AHLA

  Diners Club      

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Billing Zip: \_\_\_\_\_

Mail to AHLA, PO Box 79340, Baltimore, MD 21279-0340  
or fax to (202) 775-2482.

Fed ID # 23-733380

### Diversity+Inclusion Statement

In principle and in practice, the American Health Lawyers Association values and seeks diverse and inclusive participation within the Association regardless of gender, race, ethnicity, creed, age, sexual orientation, gender identity and expression, national origin, or disability. The Association welcomes all members as it leads health law to excellence through education, information, and dialogue.

### Privacy Policy

Our privacy policy outlines the practices of AHLA regarding collection and use of your personal information. Visit [www.healthlawyers.org](http://www.healthlawyers.org) to view this policy.

### Mission

The mission of the American Health Lawyers Association is to provide a collegial forum for interaction and information exchange to enable its members to serve their clients more effectively; produce the highest quality of nonpartisan educational programs, products, and services concerning health law issues; and serve as a public resource on selected health care legal issues.

The logo for the American Health Lawyers Association (AHLA) consists of the letters "AHLA" in a bold, white, sans-serif font, centered within a solid red rectangular background.

## American Health Lawyers Association

1620 Eye Street, NW, 6th Floor  
Washington, DC 20006-4010  
[www.healthlawyers.org](http://www.healthlawyers.org)  
[www.facebook.com/ahla16b](http://www.facebook.com/ahla16b)