



SPRING

NEWSLETTER

Oregon Association Medical Staff Services Newsletter

February 2016



NOTE FROM THE PRESIDENT

Hello OAMSS Members,

It is incredible how fast the New Year has come, and how quickly 2015 drew to an end. Many of us went through end-of-year financials, accreditation audits, software implementations and departmental changes and we will undoubtedly do so throughout 2016. Changes, updates, tasks and responsibilities are always on our doorstep and we can't be afraid to face the challenges and opportunities that are knocking.

Change is a phrase, both tangible and intangible, which make us uneasy at times. We are often leery of change because we just hardwired the old process, procedure or policy. We just updated our systems to report out on a requirement that was recently handed down from an overarching hierarchy only to receive a new requirement. These are things we cannot control, but we can control our reactions to change; the innate response that we have when facing the unknown.

My personal reaction to change is made possible through faith. We all have something we believe in, and my belief may be different than yours, but you must believe in something in order to grow.

Throughout the next year, I challenge each and every one of us to believe in those people to our right and left and that person sitting in your chair; that's right, you! We can all do the things that come our way, and we can choose to do them well or go about our day haphazardly.

(Cont. on page 2)

A REMINDER FROM

MEGAN VELIQUETTE,

OAMSS MEMBERSHIP CHAIR

IT'S TIME TO RENEW!

Your 2016 OAMSS Membership

Applications are due! We hope you will renew your membership, and continue to enjoy the benefits OAMSS membership offers. Just to name a few:

- *OAMSS Annual Conference Registration Discounted Rate*
- *Access to the OAMSS Lending Library*
- *Access to the OAMSS Membership to ask questions and share information*
- *Ability to post job openings to the OAMSS website at no charge to members*

HELP GROW OUR FAMILY!

We would like to encourage all OAMSS members to recruit new membership to help grow the organization. Reach out to colleagues in hospitals, managed care, surgery centers and physicians groups to join OAMSS and share in the vast knowledge base that membership has to offer. We will enter your name in a drawing at the conference if you recruit a new member—you can win attendance at a future OAMSS conference.

In This Issue

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- Spring Conference Info
- Policy/procedure updates
- Volunteer positions
- Scholarships
- 2016 Officers/Volunteers
- Newly certified MSPs

OAMSS SCHOLARSHIPS

The OAMSS Board met in December and approved a budget amount for 2016 to be available for scholarships. Active members may apply for a scholarship by submitting an application and letter/essay to Donna Nichols, OAMSS Treasurer – donna.nichols@providence.org, who will fill in as interim Scholarship Chair. Applications for the annual Spring conference must be received by March 18, 2016. Applicants must meet the criteria as listed in the Scholarship Policy. The policy and applications are posted in the 2015 OAMSS Policies or available from Donna Nichols.

Note from the President (cont. from page 1)

I don't want to downplay the amount of work that you do or the degree of difficulty it can pose. All of the work that is done does not come without some sort of cost. It may be financial implications, time away from our families, or just plain old stress. During our spring conference, we will be learning how to deal with the things that come our way, adding new tools to our tool-kit in the likeness of humor, relaxation and rejuvenation. Remember to take care of the things that need to be done, but also take care of the people doing them, including yourself.

I look forward to seeing each and every one of you at our spring conference, "**Relax, Rejuvenate, Re-credential,**" and I wish you all a successful 2016.

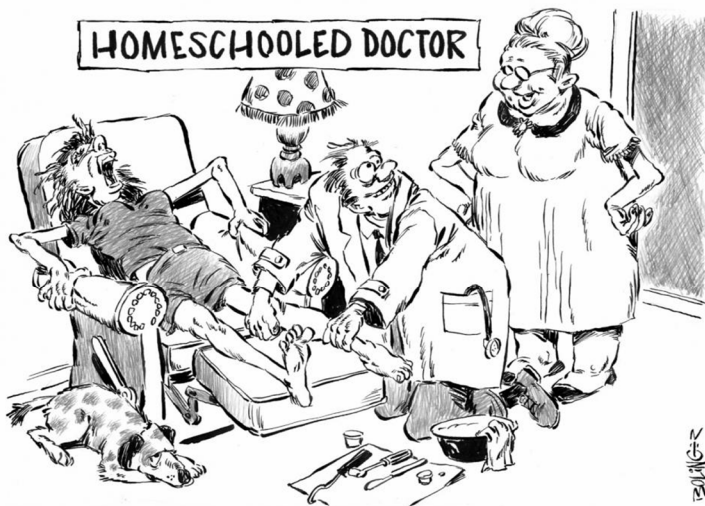
Sincerely,

Tory Kiekhaefer, MBA – 2016 OAMSS President

Have a topic you would initiate a discussion for??

Utilize the OAMSS Website Discussion Forum at:

<http://www.namss.org/About/StateAssociationWebsites/OregonAssociationMedicalStaffServices/tabid/224/afv/post/>



"After you set your sister's leg one more time we'll take a milk and cookies break..."

Congratulations !!!

To our newly certified MSPs who passed their exams in Summer & Fall 2015

CPMSM Certificants

Leah Asay– 10/30/15

Kari Nelson - 10/30/15

CPSC Certificants

Kari Nelson - 6/24/15

Kimberly Bruff - 10/14/15

Angela Herring - 10/30/15

Catherine Macnab -10/29/15

Rae Pruitt - 10/23/15

Welcome to an honored group of professionals!!

OAMSS 2016 OFFICERS

Current President

Tory Kiekhaefer, MBA

Manager of Insured Health Plan Services

Adventist Health
Portland, OR
(503) 251-6266 ext. 75611
Tory.Kiekhaefer@ah.org

President Elect

Robyn Pierce, CPMSM, CPCS

Medical Staff Coordinator
Bay Area Hospital
Coos Bay, OR
(541) 269-8027
robyn.pierce@bayareahospital.org

Past President

Katherine Stenkamp

Credentialing Supervisor
St. Charles Health System
Bend, OR
(541) 706-2784
kstenkamp@stcharleshealthcare.org

Secretary

Harley Farley, CPCS

Credentialing Specialist
PeaceHealth System CVO
Vancouver, WA
(360) 729-2155
hfarley@peachealth.org

Treasurer

Donna Nichols, CPCS, CPMSM

Medical Staff Coordinator
Providence Seaside Hospital
Seaside, OR
(503) 717-7426
Donna.Nichols@providence.org

Membership Chair

Megan Veliquette, CPCS

Medical Staff Coordinator, Senior
Legacy Emanuel Medical Center
Portland, OR
(503) 413-3274
mvelique@lhs.org

Volunteers

Treasurer-(In-coming 2017):

Jeannine Graham

Scholarship Chair: Open position

Librarian: Darlene Ditsworth, CPCS

Special Project Consultant:

Ann Klinger, CPCS

Web Master: Lindsey Stephens

Policies & Procedures Committee

Chair:

Donna Nichols, CPCS, CPMSM

Newsletter Editor: Sue Westerfield,

CPCS

OAMSS Policies & Procedures Update:

A subcommittee was convened last year to update the OAMSS Policies and Procedures as they had not been reviewed/updated since October 2010. The subcommittee consisted of Donna Nichols, Tory Kiekhaefer, Amanda Walker, and Barbara Reitzenstein. About 2/3 of the policies were revised and emailed to the membership for review and input. The final revisions were presented to the Active Members at the 2015 Spring conference for approval. The policies have been recently uploaded to the OAMSS website and replace the 2010 copy. The subcommittee will continue to work in 2016 to review/revise the remaining policies with a goal to present these to the members at the May 2016 OAMSS Business meeting. If anyone is interested in participating on the subcommittee, please contact Donna Nichols at donna.nichols@providence.org.

Volunteer Positions

The Board would like to thank Dorothy Riechers for her service to OAMSS as Scholarship Chair. Dorothy has notified us that she will not be continuing in this position due to a job change. Therefore, the volunteer position for Scholarship Chair is currently open. Any active member that would like to fill this volunteer position, please contact Tory Kiekhaefer, OAMSS President at Tory.Kiekhaefer@ah.org. (Policy below)

POLICY: #0009 TITLE: Position Description Scholarship Chair
Adopted: 3/17/06 Revised: 5/2015 Reviewed: 10/2010

The position of Scholarship Chair is an appointed position of the organization by the BOD. The Scholarship Chair serves for a period of two (2) years beginning January 1 and may be reappointed to subsequent terms.

The duties of the Scholarship Chair include, but are not limited to:

1. Notifies members of availability of scholarships for that calendar year following approval of funding by the BOD;
2. Answers questions that may arise by potential applicants;
3. Adheres to the OAMSS Scholarship Policy criteria and guidelines;
4. Obtains the scholarship applications and reviews for compliance to the Scholarship Policy;
5. Forwards application packets, blinding the applicant's name, to the Scholarship Committee for evaluation and recommendation for selection of the recipient(s);
 - A. In absence of a Scholarship Committee, the BOD becomes the Scholarship Committee.
6. Notifies the BOD of the selected recipient(s) recommended by the Scholarship Committee;
7. Notifies all applicants of the scholarship recipient(s) in writing by mail or email;
8. Promotes the OAMSS scholarship at conferences and Newsletter to keep membership informed of scholarship opportunities available

Relax, Rejuvenate, Re-credential

2016 OAMSS Annual Conference

Preconference Class May 18 • Full Conference May 19-20, 2016

McMenamins Edgefield

2126 SW Halsey St
Troutdale, OR 97060

<http://www.mcmenamins.com/54-edgfield-home>

Keynote speaker:

Diana Jordan
*Internationally Certified
Laughter Therapist*

<http://dianajordan.com/>

NOTE: Registration brochures are being finalized & will be sent out soon.



NAMSS 40th Educational Conference & Exhibition

Being held in
Boston, MA.
Mark your
calendars for

September 17-21,
2016!



OAMSS MISSION STATEMENT

- The mission of the Oregon Association Medical Staff Services (OAMSS) is to provide the opportunity for continuing education and to promote the improvement of professional knowledge and skills.
- In support of the Mission Statement, the following goals are identified:
- Provide educational resources to enhance skills and competence
- Educate members regarding the changing organizational structure of the health care industry to meet the needs of Medical Staff Professionals
- Promote professional relationships with other organizations

CHECK OUT OUR UPDATED WEBSITE!

[http://www.namss.org/About/
StateAssociationWebsites/
OregonAssociationMedicalStaffServices.aspx](http://www.namss.org/About/StateAssociationWebsites/OregonAssociationMedicalStaffServices.aspx)

*Thank you to Lindsey Stephens
for volunteering as our
webmaster*



MEMBERSHIP APPLICATION

Oregon Association Medical Staff Services

Membership Year is JANUARY – DECEMBER 2016

Application for initial membership

Application for renewal of membership

PLEASE PRINT OR TYPE

NAME		CERTIFICATION(S)
PHONE #	FAX #	E-MAIL ADDRESS
EMPLOYER		JOB TITLE
MAILING ADDRESS		
CITY	STATE	ZIP

I REQUEST MEMBERSHIP IN THE FOLLOWING CATEGORY – Please make checks payable to OAMSS

- Active Membership \$60:** Members having responsibilities in medical and/or health care provider staff activities. Active members shall pay dues and shall be eligible to vote and hold office. Active members are encouraged to join the National Association Medical Staff Services.
- Affiliate Membership \$50:** Members who are interested in the overall goals and objectives of the Association. Associate members pay dues but are not eligible to vote or hold office.
- Student Membership \$20:** Enrolled as full time student (minimum of 4 units or 12 hours) in a health-related field, pay dues at a reduced rate, but are not eligible to vote or hold office.
- Honorary Membership \$0:** Have contributed to the advancement of the goals and objectives of the Association, but do not pay dues and are not eligible to vote or hold office. **NOTE:** Medical staff services professionals so honored for membership in this category shall be retired.

SIGNATURE _____

DATE _____

RETURN COMPLETED APPLICATION AND DUES CHECK (Payable to OAMSS) TO:
Megan Veliquette, CPCS – OAMSS Membership Chair, c/o Legacy Emanuel Medical Center, Medical Staff Services,
2801 N Gantenbein Ave, Rm 2002, Portland, OR 97227

Were you referred by an OAMSS member? Yes No If yes, please provide their name _____

Are you a member of NAMSS? Yes No

If not and you are interested in joining, please visit the NAMSS website at www.namss.org

Please make checks payable to OAMSS

OAMSS recruits and processes its own membership and dues independently from the National Association Medical Staff Services (NAMSS). While NAMSS membership is not a condition of OAMSS membership, it has its own benefit.

Do you know of someone in the health-related field who performs activities as outlined in the Active membership category that might benefit from OAMSS membership? If so, please share their name(s) and we will send them an application for membership.

NAME		TITLE
EMPLOYER		
MAILING ADDRESS		
CITY	STATE	ZIP

PLEASE TAKE A MINUTE TO COMPLETE THIS QUESTIONNAIRE AND RETURN IT WITH YOUR APPLICATION.

How many years have you been working in the medical staff services/credentialing services or related activities?

- | | |
|---|---|
| <input type="checkbox"/> Less than one year | <input type="checkbox"/> 6 – 10 years |
| <input type="checkbox"/> 1 – 2 years | <input type="checkbox"/> More than 10 years |
| <input type="checkbox"/> 3 – 5 years | |

Type of health care entity employed in:

- | | |
|--|--|
| <input type="checkbox"/> Acute Hospital | <input type="checkbox"/> Psychiatric Facility |
| <input type="checkbox"/> Ambulatory Surgery Center | <input type="checkbox"/> Armed Forces (Branch _____) |
| <input type="checkbox"/> Teaching Hospital | <input type="checkbox"/> Credentialing Verification Organization |
| <input type="checkbox"/> Managed Care/Health Plan | <input type="checkbox"/> Medical Group/Clinic |
| <input type="checkbox"/> IPA/PHO | <input type="checkbox"/> Other (Type _____) |

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