

Utah Association of Medical Staff Services

Policy/Procedure Name: Board Meeting Frequency and Standard Reports	Index: UAMSS-001
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Purpose:

The Purpose of this policy is to provide continuity for the Utah Association of Medical Staff Services (UAMSS) Leadership.

Procedure/Content:

The UAMSS Board shall meet in person at least quarterly and hold an additional monthly meeting that may be either in person or electronic.

1. A recommendation for the Board Agenda to include, but not limited to:
 - a. Membership Update
 - b. Treasury Report
 - c. Website Update
 - d. Conference Update
 - e. Policy & Procedure Update
 - f. Committee Update
 - g. Other elements as deemed necessary and within the scope outlined within the bylaws.

Policy Cross Reference: UAMSS Bylaws	
Revision and/or Replacement Date(s): 11.17.2016; 4.16.2018	
Original Approval Date: 01.28.2015 by Rachel Smith, CPCS, 2015 UAMSS President	
Approved by:  Jeff Carter, CPCS, 2018 UAMSS President	Date Approved: 